



# ALPHABET PRESCHOOL POLICIES

POLICY	QUALITY AREA							UPDATED
	1	2	3	4	5	6	7	
Acceptance and Refusal Authorisation Policy		✓						February 2025
Additional Needs Policy	✓		✓		✓	✓		April 2025
Administration of First Aid Policy		✓						May 2025
Administration of Medication Policy		✓						April 2025
Adventurous (Risky and Nature) Play Policy	✓	✓	✓			✓		August 2025
Anaphylaxis Management Policy		✓						July 2025
Animal and Pet Policy		✓	✓					April 2024
Anti-Bias and Inclusion Policy					✓			April 2025
Asthma Management Policy		✓						July 2025
Behaviour Guidance Policy		✓			✓	✓	✓	May 2025
Behaviour Guidance: Bullying Policy					✓	✓		May 2025
Bottle Safety and Preparation Policy		✓						February 2025
Breastfeeding Policy		✓				✓		February 2025
Bullying, Discrimination and Harassment Policy				✓				August 2025
Bushfire Policy		✓					✓	June 2025
Casual & Relief Staff Policy				✓			✓	February 2025
Celebrations Policy	✓	✓				✓		April 2024
Child Information Sharing & Family Violence Reforms Policy		✓					✓	July 2025
Child Protection Policy		✓						August 2025
Child Safe Environment Policy		✓			✓			July 2025
Child Safety and Wellbeing Policy		✓			✓		✓	July 2025
Children in the Workplace					✓	✓		March 2024
Children's Belongings Policy		✓			✓			January 2025
Clothing Policy		✓			✓			June 2025
Code of Conduct Policy				✓			✓	January 2025
Cystic Fibrosis Management Policy		✓						July 2025
Dealing with Complaints Policy						✓	✓	August 2025
Dealing with Complaints Policy (Staff)				✓			✓	August 2025
Dealing with Infectious Disease Policy		✓						March 2025
Delivery of Children to and Collection from Education and Care Service Premises Policy		✓						January 2025
Dental Health Policy		✓						September 2024
Diabetes Management Policy		✓						July 2025
Early Childhood Intervention Practitioner (ECIP) Management Policy	✓		✓		✓	✓		March 2024
Early Start Kinder (ESK) Enrolment Policy	✓	✓				✓		June 2025
Earthquake Management Policy		✓					✓	March 2025
Eczema Management Policy		✓						May 2025
Educational Program Policy	✓						✓	February 2025
Emergency and Evacuation Policy		✓					✓	February 2025
English as an Additional Language or Dialect Policy						✓		February 2025
Enrolment Policy		✓				✓	✓	September 2024
Environmental Responsibility Policy			✓					February 2025
Epilepsy Management Policy		✓						July 2025
Excursion/Community Engagement Policy		✓						August 2025
Family Communication Policy						✓		April 2025
Flood Management Policy		✓					✓	March 2025
Fraud Prevention Policy							✓	April 2025
Furniture and Equipment Safety Policy		✓	✓					August 2025
Gender Equity Policy					✓			April 2025
Governance Policy							✓	February 2025
Handwashing Policy		✓						June 2025
Head Lice Policy		✓						July 2025

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	1	2	3	4	5	6	7	
Health and Safety Policy		✓						July 2025
Immunisation Policy		✓						March 2025
Incident, Injury, Trauma and Illness Policy		✓						March 2025
Interactions with Children, Families and Staff Policy					✓	✓		May 2025
Kindergarten Program Enrolment Policy	✓	✓				✓		June 2025
Kindergarten Payment of Fees Policy							✓	June 2025
Lockdown Policy		✓					✓	February 2025
Managing an Aggressive Person/Visitor Policy		✓				✓		April 2025
Managing an Unidentified Dog Policy		✓					✓	August 2025
Medical Conditions Policy		✓						June 2025
Multi-Cultural Policy	✓		✓		✓	✓		March 2025
Nappy Change and Toileting Policy		✓						August 2025
Nutrition and Food Safety Policy		✓						May 2025
Open Door Policy						✓		April 2024
Orientation of Families Policy						✓		November 2024
Out of Hours Babysitting Policy		✓						February 2024
Payment of Fees Policy							✓	May 2025
Performance Management Policy				✓			✓	May 2025
Photograph Policy		✓			✓	✓		April 2024
Physical Activity Policy	✓	✓	✓					March 2025
Physical Environment Policy		✓	✓					February 2025
Pregnancy in Early Childhood Education and Care				✓			✓	June 2025
Privacy and Confidentiality Policy							✓	March 2025
Probation, Induction and Orientation Policy				✓	✓		✓	March 2024
Professional Development Policy							✓	May 2025
Record Keeping and Retention Policy							✓	January 2025
Recruitment Policy				✓	✓		✓	April 2024
Remote Work and Working from Home Policy				✓				August 2025
Reportable Conduct Scheme Policy		✓						August 2025
Respect for Children Policy					✓			April 2024
Responsible Person Policy				✓			✓	July 2024
Road Safety Policy	✓	✓						January 2025
Safe Storage of Hazardous Chemicals Policy		✓						April 2024
Safe Transportation Policy		✓						July 2025
Safe Use of Digital Technologies and Online Environments Policy		✓					✓	July 2025
Sick Staff Policy		✓						August 2025
Sleep and Rest Policy		✓	✓					February 2025
Snake Awareness Policy		✓	✓				✓	November 2024
Social Media Policy							✓	August 2025
Staff Entitlements Policy				✓				June 2025
Staff Wellness Policy				✓				April 2025
Staffing Arrangements Policy				✓				February 2025
Students, Volunteers and Visitors Policy							✓	July 2024
Sun Safe Policy		✓	✓					February 2024
Supervision Policy		✓						April 2025
Teething Policy		✓						March 2025
Termination of Enrolment Policy		✓				✓	✓	April 2024
Tobacco, Drug and Alcohol-Free Policy		✓		✓			✓	June 2025
Transition to School Policy						✓		June 2025
Unexpected Death of a Child at a Service Policy		✓					✓	April 2024
Unexpected Death of a Staff Member at a Service		✓					✓	April 2024
Water Safety Policy		✓						July 2024
Withdrawal of a Child Policy							✓	July 2024
Work Health & Safety Policy		✓						June 2025
Writing, Reviewing and Maintaining Policies Policy						✓	✓	February 2024