



# IMMUNISATION POLICY

When groups of children are together, illness and disease can spread rapidly. Preventable diseases such as measles and whooping cough can have serious health consequences for children, and especially young children. Staff members who work in an early childhood education and care service are also at increased risk of contracting certain infectious illnesses. Immunisation is a simple, safe and effective way of protecting people against harmful diseases. Our Service implements the Australian Government Department of Health 'No Jab No Play' policy.

## NATIONAL QUALITY STANDARD (NQS)

| QUALITY AREA 2: CHILDREN'S HEALTH AND SAFETY |                                   |   |
|--|-----------------------------------|---|
| 2.1  | Health                            | Each child's health and physical activity is supported and promoted.  |
| 2.1.2  | Health practices and procedures   | Effective illness and injury management and hygiene practices are promoted and implemented.   |
| 2.2  | Safety                            | Each child is protected   |
| 2.2.2  | Incident and emergency management | Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practiced and implemented. |

| EDUCATION AND CARE SERVICES NATIONAL LAW AND REGULATIONS |   |
|--|---|
| 174(2)(a)  | Notification to the Regulatory Authority- (a) any serious incident at the approved education and care service |
| 12   | Meaning of serious incident   |
| 77   | Health, hygiene and safe food practices   |
| 86   | Notification to parents of incident, injury, trauma and illness   |
| 87   | Incident, injury, trauma and illness record   |

|           |   |
|-----------|---|
| 88        | Infectious diseases   |
| 90        | Medical conditions policy   |
| 162       | Health information to be kept in enrolment record   |
| 168       | Education and care service must have policies and procedures                                |
| 172(2)(g) | a notice stating that there has been an occurrence of an infectious disease at the premises |

## RELATED POLICIES

|  |   |
|--|---|
| Dealing with Infectious Disease Policy<br>Enrolment Policy<br>Family Communication Policy<br>Incident, Injury, Trauma and Illness Policy | Orientation of Families Policy<br>Pregnancy in Early Childhood Policy<br>Record Keeping and Retention Policy<br>Work Health and Safety Policy |
|--|---|

## PURPOSE

The purpose of this policy is to provide information to manage and prevent the spread of infectious illnesses and diseases. Our Service has a duty of care to ensure that all children, families, and educators are protected from infectious diseases whilst at the Service. Along with maintaining a clean and hygienic environment, this also includes notifying families and educators when an excludable illness or disease is present in the Service, maintaining a record of children’s and educators’ immunisation status, complying with relevant health department exclusion guidelines, and increasing educators’ awareness of cross-infection.

## SCOPE

This policy applies to children, families, staff, educators, management, approved provider, nominated supervisor, students, volunteers and visitors of the Service.

## IMPLEMENTATION

Immunisation is a reliable way to prevent many childhood diseases. Immunisation works by giving the person a vaccine (weakened or killed disease-causing bacteria or virus), against a particular disease. This makes the person’s immune system respond in a similar way to how it would respond if they actually had the disease, but with less severe, or possibly no symptoms. The vaccine therefore leads to the creation of antibodies that provide future protection if the person comes into contact with the disease.

Immunisation also protects other people who are not immunised, such as children who are too young to be immunised, or people whose immune systems did not respond to the vaccine. This is because the more people who are immunised against a disease, the lower the chance that a person will ever come into contact with someone who has the disease. The chance of an infection spreading in a community therefore decreases if a large proportion of people are immunised, because the immune people will not become infected and can protect the vulnerable people; this is known as 'herd immunity'.

Children must meet the immunisation requirements to be eligible for Family Tax Benefit (FTB) Part A and Child Care Subsidy (CCS). As of January 2018, unvaccinated children due to their parent's conscientious objection are no longer able to receive CCS benefits. Children who cannot be fully vaccinated due to a medical condition or who are on an approved catch-up schedule may still be able to receive CCS benefits.

#### THE APPROVED PROVIDER/ NOMINATED SUPERVISOR WILL:

- ensure that obligations under the *Education and Care Services National Law and National Regulations* are met
- ensure educators, staff, students, visitors and volunteers have knowledge of and adhere to this policy and associated procedure
- ensure all new employees are provided with a link to this policy as part of their induction process
- ensure information about immunisation, infectious diseases and exclusion periods is available to families and included in the Family Handbook
- advise parents and families about the [National Immunisation Program \(NIP\)](#)
- ensure that evidence is provided for each child prior to enrolment that confirms the child is fully immunised for their age or has a medical reason not be immunised (Immunisation History Statement from the Australian Immunisation Register (AIR) as evidence)
- provide staff and families with information about vaccine-preventable diseases
- provide information to families on the childhood immunisation schedule
- review children's immunisation by sending reminders to families to send a copy of their AIR certificates regularly.
- Request a copy of staff immunisations on engagement and when updated
- take all reasonable steps to encourage non-immune staff to be vaccinated
- document advice given to educators and other staff, and any refusal to comply with vaccination requests
- notify the Public Health Unit (PHU) of any outbreak of vaccine preventable diseases (1300 066 055)

- notify families when an outbreak of a vaccine-preventable disease occurs through various channels of communication:
  - verbally and/or
  - via StoryPark and/or
  - posting a note or sign at the entry of the Service
- notify the regulatory authority of any incidence of a notifiable infectious illness or disease [ACECQA contact regulatory authority](#)
- exclude any child who is not immunised from the Service if and when an outbreak of a vaccine-preventable disease occurs to protect that child and to prevent further spread of infection. In the instance of the child being immunised but the immunisation record has not been sighted by the Service, the child is to be considered as not being immunised.
- advise any staff members who fall pregnant to discuss [Cytomegalovirus during pregnancy](#) (CMV) with their doctor and inform management so that their individual risk can be assessed and managed. There is NO vaccination to prevent against infection with CMV. Educators working with young children in ECEC services have an occupational risk of contracting CMV [see: Pregnancy in Early Childhood Policy]

#### FAMILIES WILL:

- adhere to the Service's policies regarding *Dealing with Infectious Diseases, Immunisation, Incident, Injury, Trauma and Sickness Policies* and exclusion requirements
- provide the Service with a copy of one or more of the following documents:
  - an Australian Immunisation Register (AIR) Immunisation History Statement which shows that the child is 'up to date' with their scheduled vaccinations; or
  - an AIR Immunisation History Form on which the immunisation provider has certified that the child is on a recognised catch-up schedule; or
  - an AIR Immunisation Medical Exemption Form which has been certified by a GP
- provide the Service with an updated copy of their child's current immunisation record every 6 months, or when the next scheduled immunisation has been completed. A current AIR Immunisation History Statement can be accessed at any time by the parent/guardian through logging in to their Medicare online account: [myGov website](#)
- support their child's exclusion from the Service if there is an outbreak of a vaccine preventable disease at the Service or if they come into contact with a person with a vaccine preventable disease, even if there is no outbreak at the Service.

## INFORMATION TO BE DISPLAYED IN SERVICE

| INFORMATION  | WEBSITE/INFORMATION  | PHONE NUMBER |
|--|--|--------------|
| The National Immunisation Program (NIP) Service                                    | <a href="https://beta.health.gov.au/initiatives-and-programs/national-immunisation-program">https://beta.health.gov.au/initiatives-and-programs/national-immunisation-program</a>        | 1800 020 103 |
| Notification of an occurrence of an infectious disease/vaccine preventable disease | Notify local Public Health Unit<br>Provide information to families about the infectious disease-<br>Children unimmunised against vaccine preventable diseases must be excluded from care | 1300 066 055 |

## AUSTRALIAN GOVERNMENT DEPARTMENT OF HEALTH- IMMUNISATION SAVES LIVES

Currently there are different immunisation requirements for early childhood education and care services across states and territories. In Vic, the requirements are:

Children must be fully immunised to attend early childhood education and care services OR be medical exempt OR be on a recognised catch up schedule OR be eligible for the 16 week grace period.

A current Immunisation History Statement from the Australian Immunisation Register (AIR) must be provided to services.

The National Immunisation Program (NIP) Schedule **TO BE DISPLAYED IN THE SERVICE** can be accessed and downloaded from: <https://www.health.gov.au/resources/publications/national-immunisation-program-schedule-portfolio>

- Department of Health, Victoria Immunisation Program- children  
<https://www2.health.vic.gov.au/public-health/immunisation/vaccination-children>  
Telephone - 1300 882 008
- No Jab No Play <https://www2.health.vic.gov.au/public-health/immunisation/vaccination-children/no-jab-no-play>
- Immunise Australia National Hotline: 1800 671 811
- Australian Government, Department of Human Services:  
<https://www.humanservices.gov.au/individuals/online-help/medicare/getting-your-immunisation-history-statement-using-your-medicare-online-account>

## RESOURCES

AIR General Enquiries line 1800 653 809

Australian Government Services Australia *Australian Immunisation Register*

<https://www.servicesaustralia.gov.au/individuals/services/medicare/australian-immunisation-register>

[Time Out Keeping your child and other kids healthy!](#) (Queensland Government)

Time Out Brochure [Why do I need to keep my child at home?](#)

[Victoria State Government Immunisation enrolment toolkit for early childhood services](#)

## CONTINUOUS IMPROVEMENT/REFLECTION

The *Immunisation Policy* will be reviewed on an annual basis in conjunction with children, families, staff, educators and management.

## RELATED RESOURCES

|                       |
|-----------------------|
| Immunisation Register |
|-----------------------|

## SOURCE

Australian Children's Education & Care Quality Authority. (2014).

Australian Children's Education & Care Quality Authority. (2023). [Guide to the National Quality Framework](#).

Australian Government. Department of Health (2019). *National Immunisation Strategy for Australia 2019-2024*

[https://www.health.gov.au/sites/default/files/national-immunisation-strategy-for-australia-2019-2024\\_0.pdf](https://www.health.gov.au/sites/default/files/national-immunisation-strategy-for-australia-2019-2024_0.pdf)

Australian Government Department Of Health National Immunise Program: <https://www.health.gov.au/initiatives-and-programs/national-immunisation-program>

Australian Government. Services Australia. [Australian Immunisation Register](#)

Australian Government. Services Australia. (2023). [Immunisation requirements](#)

Australian Government. Services Australia: [How to get immunisation statements](#)

Australian Government Department Of Health National Immunise Program: <https://www.health.gov.au/initiatives-and-programs/national-immunisation-program>

Early Childhood Australia Code of Ethics. (2016).

Education and Care Services National Law Act 2010. (Amended 2023).

[Education and Care Services National Regulations](#). (Amended 2023).

Federal Register of Legislation *Privacy Act 1988*.

National Centre for Immunisation Research and Surveillance (NCIRS). No Jab No Play, No Jab No Pay:

<https://www.ncirs.org.au/public/no-jab-no-play-no-jab-no-pay>

National Health and Medical Research Council. (2013). *Staying Healthy: Preventing infectious diseases in early childhood education and care services* (5th Ed.). Australia: Commonwealth of Australia. NSW Government. (n.d.).

NSW Public Health Act- NSW Government (2023) [Questions and answers about vaccination requirements for child care](#)

Pregnancy Birth and Baby. [Cytomegalovirus \(CMV\) during pregnancy](#).

[Western Australian Education and Care Services National Regulations](#)

## REVIEW

|                    |   |                  |            |
|--------------------|---|------------------|------------|
| POLICY REVIEWED BY | Megan Hipkiss   | Centre Support   | April 2024 |
| POLICY REVIEWED    | MARCH 2024  | NEXT REVIEW DATE | MARCH 2025 |
| VERSION NUMBER     | V15.03.24   |                  |            |
| MODIFICATIONS      | <ul style="list-style-type: none"> <li>• annual policy maintenance</li> <li>• minor edits within policy</li> <li>• updated information re: CMV for staff/educators who are pregnant</li> <li>• Childcare Centre Desktop related resources added</li> </ul>  |                  |            |
| POLICY REVIEWED    | PREVIOUS MODIFICATIONS  | NEXT REVIEW DATE |            |
| MARCH 2023         | <ul style="list-style-type: none"> <li>• annual policy maintenance</li> <li>• additional regulations added</li> <li>• name change of Control of Infectious Disease Policy to <i>Dealing with Infectious Disease Policy</i></li> <li>• Vaccination requirements for COVID 19 removed</li> <li>• hyperlinks checked and repaired as required</li> <li>• Continuous improvement section added</li> <li>• link to Western Australian Education and Care Services National Regulations added in 'Sources'</li> </ul> | MARCH 2024       |            |
| MARCH 2022         | <ul style="list-style-type: none"> <li>• Policy reviewed as part of annual cycle</li> <li>• No major edits</li> </ul>   | MARCH 2023       |            |
| OCTOBER 2021       | <ul style="list-style-type: none"> <li>• Additional information added to reflect mandatory COVID-19 vaccination requirements for NSW/VIC</li> <li>• state by state immunisation requirements for enrolment added</li> <li>• updated sources (broken links updated)</li> </ul>   | MARCH 2022       |            |
| MARCH 2021         | <ul style="list-style-type: none"> <li>• addition related to CCS requirements for immunisation</li> <li>• updates to reflect 'no jab no play' in each state/territory</li> <li>• links to each state/territory immunisation schedules checked and edited as required</li> <li>• further resources added</li> </ul>  | MARCH 2022       |            |
| MARCH 2020         | <ul style="list-style-type: none"> <li>• Additions to introduction statement</li> <li>• Additional information added to content</li> <li>• Resources section added</li> <li>• Jurisdiction specifications checked for currency</li> </ul>   | MARCH 2021       |            |

|                |   |            |
|----------------|---|------------|
| MARCH 2019     | <ul style="list-style-type: none"> <li>• Introduction, purpose, &amp; implementation revised</li> <li>• New immunisation requirements changed to past tense.</li> <li>• Additional information added to points.</li> <li>• Irrelevant information deleted.</li> <li>• Sources checked for currency.</li> </ul> <p>Sources/references corrected and alphabetised.</p>  | MARCH 2020 |
| MARCH 2018     | <p>Amendments made to comply with changes to Immunisation requirements</p> <p>As of January 2016, new immunisation requirements came into force affecting childcare benefits and family assistance payments (the Commonwealth) and the enrolment of children in child care (in NSW). The Commonwealth has made changes under the 'No Job, No Pay' measure to increase childhood vaccination rates causing families to no longer be eligible for child care benefits and family assistance payments with exceptions for children recorded with medical contraindications or natural immunity for certain diseases and those on a recognised catch-up schedule.</p> | MARCH 2019 |
| OCTOBER 2017   | Updated to comply with new vaccination regulations in NSW. Effective January 1, 2018  | MARCH 2018 |
| SEPTEMBER 2017 | Updated the references to comply with the revised National Quality Standards  | MARCH 2018 |
| MARCH 2017     | Policy has been researched and reviewed; no changes made.   | MARCH 2018 |